

BY-LAWS of the CHESTERFIELD LIBERTARIAN PARTY

Formally approved July 10, 2008

1. NAME OF THE PARTY AND AFFILIATION

The name of this organization shall be the Chesterfield Libertarian Party (CLP).

1.1 Mission Statement

Promote freedom, individual liberty, personal responsibility and the Libertarian Party in the County of Chesterfield.

1.2 Objectives

The board shall have oversight of the CLP and shall assist precincts in finding Libertarian voters and selecting Libertarian candidates for office in all elections. The board shall be a focus and resource for Libertarian activities in the County of Chesterfield and do all things within its power to aid in the victory of CLP candidates and positions at the polls.

The members of the board shall:

- Use their best efforts to bring more people into the party and ensure that all Libertarians in their respective precincts are registered and qualified to vote
- Use their best efforts in general elections to ensure that all voters in the County of Chesterfield vote for libertarian candidates
- Assist in organizing precincts to ensure active participation and support for Libertarian candidates in all elections
- Assist the CLP in taking stands on current issues as they may be timely and desirable and in the best interests of the Libertarian Party.
- Ensure that political literature is distributed during campaigns and that the polling places are staffed on all election days.
- Have the authority to approve expenditures by a majority of those present and voting
- Use their best efforts to assist in the creation, maintenance and staffing of a permanent office within the Chesterfield area.

1.3 Party Affiliation

The CLP shall seek to be affiliated as a "Local Committee" with the Libertarian Party of Virginia (LPVA), in accordance with the LPVA's Constitution and Bylaws.

2. MEMBERSHIP IN THE CLP

2.1 Membership Levels

A. Membership

A member must meet the following requirements.

- Registered Voter of the County of Chesterfield, Virginia
- Be at least a signature member of the national Libertarian Party.
- Fill out the LPVA membership application.
- Affiliate with and represent himself as a member of the Libertarian Party.

Members may vote on any issue at a Precinct meeting or any membership vote called by the Board, except bylaw amendments and voting rights issues unless they have been a State, National or CLP member for at least 90 days or unless waived by unanimous consent. Members must recuse themselves from voting on issues where they have a financial interest or professional conflict of interest.

B. Precinct Captain

A Precinct Captain is a member who is elected by party Members of their voting precinct. Precinct Captains are automatically members of the board.

C. Board Members

All Precinct Captains are members of the Board.

D. Other Levels

The Board may create other levels of membership with additional benefits and privileges based upon the levels defined in this section. Voting rights cannot be granted to any person or entity except as outlined in this section.

2.2 Expulsion from the CLP

Any member of the CLP may be expelled from the CLP for cause during any General or Special meeting of the CLP. A member must be notified in writing at least seven days in advance of a meeting that such a motion will be presented. A member may address the board in their defense for a period not to exceed 15 minutes. A member is expelled by a simple majority vote of all present board members. Expulsion from the CLP shall have no effect on State or National LP membership.

2.3 Resignation from Party

All members have the right to remove themselves from the CLP membership by giving their resignation, in writing, to the Party Secretary.

3. PRECINCTS

3.1 PRECINCT

A. Organization

A precinct is formed when it contains one or more CLP members. During the first Precinct meeting of the year, the members of a Precinct may select up to five additional CLP members of the Precinct to serve on the Precinct Committee until the next election. Precinct Committee members are expected to represent their Precincts in CLP activities.

B. Precinct Borders

A precinct is defined as a voting precinct in the County of Chesterfield. Determination of voting precinct borders will be based first from the County of Chesterfield GIS web site or, failing that, a paper based precinct map obtained from the appropriate department in the County of Chesterfield within the last 60 days.

C. Membership

A precinct member is any member with the CLP whose main residence is within the borders of the Precinct. Precinct Members may vote in all Precinct elections.

D. Precinct Captain

The office of Precinct Captain is a CLP Member of the Precinct who has been voted by a majority of the Precinct Members in attendance and serves at the pleasure of the Precinct membership. Precinct Captains are automatic members of the CLP board and represent their precinct on the board. Duties of the Precinct Captain shall include calling and chairing of Precinct meetings and any other duties that would normally be part of this job or as outlined in these bylaws.

4. BOARD; EXECUTIVE COMMITTEE MAKEUP; MEETING TIMES; RESIGNATION

4.1 Board

The Board is made up of the elected Precinct Captains in the CLP as defined in Section 2.

4.2 Executive Committee

The Executive Committee is a required committee that is made up of the two Members-At-Large plus the Officers who are a Chairman, Vice Chairman, Secretary, and Treasurer. Executive Committee Officers shall serve at the pleasure of the board.

A. Duties of the Members-At-Large

Two Members-At-Large shall be elected to the Board by the members of the CLP. Members-at-Large are automatic voting Board and Executive Committee members. A Member-At-Large may not hold any other office of the Executive Committee.

B. Duties of the Chairman

The Chairman's duties shall include, but not be limited to, acting as primary spokesman for the CLP; chairing meetings of the Board and Executive Committee meetings; and appointing, with the

consent of the Board, all coordinators of standing and ad-hoc committees. The Chairman shall also perform such other duties as may be assigned by the Board.

C. Duties of the Vice Chairman

The Vice Chairman shall chair meetings of the Board and all CLP general meetings in the absence of the Chairman. Should the office of Chairman become vacant for any reason, the Vice Chairman shall assume the Chair. The Vice Chairman shall also carry out such other duties as may be assigned by the Board.

D. Duties of the Secretary

The Secretary shall take and distribute minutes of all Board meetings and of all CLP general meetings at which official Party business is conducted. The Secretary shall be responsible for official CLP correspondence as is required. The Secretary shall maintain a register of CLP members and shall be responsible for insuring the accuracy and completeness of all CLP membership and mailing lists. If the Chairman and Vice Chairman are not present at a meeting, the Secretary shall perform the duties of Chairman. In addition, the Secretary shall carry out such other duties as may be assigned by the Board.

E. Duties of the Treasurer

The Treasurer of the CLP shall establish and maintain all CLP bank accounts and manage all CLP investments; collect and disburse CLP funds at the direction of the Board; keep records and receipts for all such transactions; and prepare and file any CLP financial reports required under local, Virginia and federal law. The Treasurer shall also prepare and distribute a written financial report at the first scheduled and announced meeting of the calendar year; and shall perform such other duties of a fiduciary nature as the Board may assign.

F. Expenses and Obligations

The Chairman or Treasurer shall have the power to expend or obligate the CLP up to \$100 for Party Business without the prior approval of the Executive Committee, provided that a report of any such expenditure or obligation is made at the next General or Special meeting. Expenditures or obligations authorized under this section shall not exceed approved budgeted amounts unless approved by the Board.

4.3 Meeting Times

A. General Meetings

Unless otherwise ordered by majority vote of the Executive Committee, meetings of the Board shall occur at the discretion of the Chair with the default time being on the 2nd Thursday of the month.

B. Special Meetings

Special meetings of the Board may be called by the Chairman and shall be called upon the written request of four or more (4) Precinct Captains. Notice of special meetings shall be sent to members by email and telephone call no less than 48 hours prior to the meeting date. Notice shall include the date, time, place and purpose of the meeting.

4.4 Automatic Resignations of Executive Committee

Any member of the Executive Committee, except for Members-At-Large, who miss more than three (3) General Executive Meetings in a calendar year shall be considered to have submitted their resignation from the Executive Committee. Members feeling that they have justifiable cause to miss a meeting of the Executive Committee shall notify the Secretary and the Secretary shall include such notification in the report to the Executive Committee and the Executive Committee shall determine whether to accept such cause. All meetings of the Executive Committee shall have minutes prepared by the Secretary.

4.5 Automatic Resignation of Precinct Captains

Any Precinct Captain who misses three (3) General Executive Meetings in a row, with each meeting separated by at least 27 days, shall be considered to have submitted their resignation as Precinct Captain and Board Member. The Executive Committee will then vote to accept or reject the resignation, and if rejected, the Precinct Captain will be considered as having missed no meetings up to that time

5. ORGANIZATION OF THE CLP

5.1 CLP Board

Meetings of the Board shall be held pursuant to section 4.3. Except as required elsewhere in these Bylaws, such meeting notices will be via electronic mail or telephone call. Meetings of the Board shall be open to all members of the CLP.

A. Quorum

A quorum of the Board shall be twenty-five percent (25%) its members.

B. Powers

The powers of the Board shall include, but not be limited to, the following:

- The authorization of the appropriation and expenditure of CLP budget.
- Removal, by a two thirds (2/3) vote of the entire membership of the Board, of the CLP's endorsement of any candidate for local office and, in announcement, delineation of the reasons therefore. The candidate in question along with the CLP membership must be notified in writing of the proposal at least seven (7) days in advance of the meeting.
- The Board may create, by two-thirds vote and dissolve by simple majority vote of present members, committees to oversee the planning and execution of CLP events and activities.
- Discharge of all other responsibilities and duties as herein further provided, those duties inherent in any such organization, and those duties and responsibilities provided for in the Bylaws of the CLP.

5.2 Other Committees

Other committees guide the overall direction of tasks set upon them by the Board. The committee is granted decision-making powers by the board only for specific purposes related to narrowly defined CLP activities.

6. MEETINGS OF THE CLP

The CLP shall hold meetings of the membership as called by the Chairman and as required by these Bylaws.

6.1 General Meeting

The membership of the CLP shall meet at least once a year in a General Meeting. General Meetings must be scheduled at least 30 days in advance, and announced in writing to all CLP members. At the first scheduled and announced General meeting of the calendar year the election of Members-At-Large for the board shall take place. At-Large Board members serve until they are replaced. Only members, who are not Precinct Captains, may be elected as Members-At-Large. A Member-At-Large who later becomes a Precinct Captain may, at their discretion, serve the remainder of their term. If the post of Member-At-Large becomes vacant, it may be filled by vote of the Executive Committee for the remainder of the term.

6.2 Special Meeting

A special meeting may be convened by a petition of the membership. Such petition shall specify the purpose of the special meeting, time and location (within the County of Chesterfield, Virginia) of the meeting, and the agenda of the meeting, and shall require the endorsement of one-fifth of the members of the CLP or one-third of the elected Precinct Captains. The petition shall be submitted to the CLP Secretary who shall verify the endorsements of the membership. Upon verification, the Secretary shall notify all members of the CLP of the time, location and agenda of the special meeting by telephone or electronic mail at least twenty-one days prior to the date of the meeting. Costs directly related to the calling of the special meeting shall be borne by the petitioners, but may be ordered reimbursed by a two-thirds vote of the Members present at the meeting.

6.3 Committee Meeting

Committee meetings are called by the Committee Chairman. Any LP member may attend a Committee meeting. Only committee members may vote on items set before the committee.

6.4 Precinct Meetings

Organizational Precinct meetings are called by the CLP Secretary. Meetings of an organized precinct are called by the Precinct Captain. Any LP member may attend a Precinct meeting. Only CLP precinct members may vote on items set before the Precinct as provided by the Precinct rules

6.5 Voting

Neither proxy nor fractional voting is permitted in any activity of the CLP. Votes are taken by voice, show of hands, or paper ballot as called by the acting chairman. The Board shall determine appropriate guidelines for paper and electronic voting before such methods may be used.

7. ENDORSEMENTS BY THE CLP

The CLP shall be empowered to nominate, support, endorse, contribute to, or otherwise assist LP candidates for public office. These powers shall be defined as follows.

7.1 Nomination of Candidate

Nominations for Libertarian candidates may only be made by party Members from the voting Precincts that are represented by the nominee. A nomination vote for a candidate shall be made at precinct or general meetings. The results shall be transmitted to the board and placed on record.

7.2 Removal of Support to Candidate

If a majority of precincts that are represented by the Candidate vote to remove support then all funds and further support shall be denied to that Candidate.

8. LEGAL AND PARLIAMENTARY GUIDELINES FOR THE CLP

8.1 State Law

The CLP shall be guided by the current provisions of the Virginia Election Laws.

8.2 Other Provisions

In areas not specifically enumerated by the law referred to in Section 7.1, nor in the Constitution of the Libertarian Party of Virginia (LPVA), nor in the Bylaws of the LPVA, nor in these Bylaws for the CLP, the CLP and all its bodies shall be governed by a current, Board approved copy of "Robert's Rules of Order".

9. OPEN AIR RULES

All meeting minutes and votes must be available for public review by newsletter distribution and/or web access within fourteen (14) days of a meeting. Votes during board meetings will be published by board member position and name.

10. AMENDMENTS TO BYLAWS

10.1 General Amendments

Proposed amendments are made during any General or Special meeting of the CLP with two-thirds vote of CLP Members in attendance.

10.2 Amendments to Voting Rights

Changes to voting rights require two consecutive General or Special meetings of the CLP, no less than thirty (30) days apart, with a two-thirds vote of CLP Members in attendance agreeing to the proposed Amendment.

11. DISSOLUTION

This organization shall be considered to have ceased to exist or dissolved if no Convention is held for 18 consecutive months; or if no Board meeting is held for at least twelve months. Upon disbandment, any funds left in the Treasury shall be turned over to the Libertarian Party of Virginia.

To the best of my knowledge, the above represents a true and accurate copy of the Bylaws as approved by the members. Respectfully submitted by Marc Montoni, interim chair, Chesterfield County LP formation meeting, July 10, 2008.



We, the undersigned hereby certify that we live in the County of Chesterfield. are members of the National Libertarian Party, accept the above proposed bylaws of the Libertarian Party of Chesterfield. We request that the LPVA State Central Committee officially approves our affiliation with the Libertarian Party of Virginia.

Name	Address	LPID (office use)	Status	Registered
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Addenda*

* Not part of the minutes or bylaws; just additional information.

At Large Members, elected by convention:

Donna Grebas
PO Box 2134
Chesterfield VA 23832
804-387-3442
DGrebas@hotmail.com

Doug Thornton
PO Box 815
Chesterfield VA 23832
804-536-4200
JDThorntonII@gmail.com

NOTE 1: Procedures for electing the two At-Large members of the Board are outlined in Section 4.2-A; which states: "Two Members-At-Large shall be elected to the Board by the members of the CLP. Members-at-Large are automatic voting Board and Executive Committee members. A Member At Large may not hold any other office of the Executive Committee."

NOTE 2: General membership meetings, where the membership is given the opportunity to elect the two at-large members of the Board, should happen once every year. The requirements are specified in Section 6.1. Note that the At-Large members can be replaced any time any general membership meeting is in session; there is no set term. If the group has a general membership meeting in May 2008, and another one is called in September 2008, a motion by anyone on the floor who wanted to elect new at-large members would be in order. The at-large members, therefore, serve at the pleasure of the general membership.

Officers and committee heads, appointed by Executive Committee:

Chairman: Steve Hedges
11819 Middlecoff Dr
Chester VA 23836
804-530-8341
SM_GES53@comcast.net

Treasurer: Steve Hutson
10031 River Rd
Matoaca VA 23803
804-590-2137

Secretary: Jason Zeh
5307 Krag Rd
Chesterfield VA 23831
804-748-0087
VTZeh@comcast.net

NOTE 2: Similar to the above, all officers serve at the pleasure of the Board; there are no set terms. Therefore, any member of the Board is free to introduce a motion to appoint a new officer; such motions are in order at any Board meeting.

Precinct Captains:

(none yet)

Chesterfield LP Employer Identification number:

26-2957676